



## 19<sup>th</sup> IALA CONFERENCE – 28<sup>th</sup> May to 2<sup>nd</sup> June 2018

### Republic of Korea

#### Report on

### 3<sup>rd</sup> International Conference Steering Committee Meeting (ICSC3)

18-19 October 2017

The 3<sup>rd</sup> International Conference Steering Committee and Stakeholders meeting was held in the afternoon of 18<sup>th</sup> October and the morning of the 19<sup>th</sup> at IALA Headquarters. It was chaired by the Deputy Secretary-General Michael Card and the Secretary was Marie-Hélène Grillet.

A list of participants is provided at Annex A. Apologies for absence had been received from the Chairs and Vice Chairs of the ENAV and VTS Committees and the Secretary-General.

#### 1 APPROVAL OF THE AGENDA

The Agenda was approved and is provided at Annex B. The Secretary explained only items appearing in black, bold, would be addressed at the meeting. Items appearing in grey, light, had either been addressed by previous meetings or would be dealt with at a later stage.

#### 2 SET UP THE CONFERENCE STEERING COMMITTEE

The Conference Steering Committee was set up at the first meeting in October 2016.

#### 3 SET UP THE PAPER SELECTION COMMITTEE

The Paper Selection Committee was set up as being the full Steering Committee, also at the first meeting.

#### 4 AGREE ON THE 2014 CONFERENCE THEME / BY-LINE AND LOGO

The theme was agreed as ***Successful voyages, sustainable planet*** – *A new era for Marine Aids to Navigation in a connected world* during the first meeting.

#### 5 SELECT ABSTRACTS FOR PRESENTATION

A small group with Policy Advisory Panel participants had met immediately prior to the meeting and made a first selection of abstracts to be presented or retained as reserve in case of withdrawals. Small changes were made to this selection at the meeting and a final list was agreed. In case of similar subjects proposed by two authors or more these authors will be invited to work together and prepare one common presentation 1.

#### 6 DEVELOP THEMES / TITLES FOR THE VARIOUS TECHNICAL SESSIONS

The provisional topics developed for the call for papers were reviewed in the light of the topics addressed in the abstracts retained.

Titles for the technical sessions (90 minutes/session) were agreed as follows:

- Digital communication and information management (2 consecutive sessions)
- Resilient PNT (2 consecutive sessions)
- Visual AtoN and energy efficiency (2 consecutive sessions)

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1 Authors have been informed of the results of the selection on 9<sup>th</sup> November by e-mail

- Vessel Traffic Services (2 consecutive sessions)
- Managing risk
- Maritime domain awareness
- Marine Aids to Navigation in a changing environment
- Future trends
- Lighthouse heritage

Each session will consist of 6 presentations of 13 minutes with 2 minutes for questions and answers after each presentation.

## **7 AGREE NAMES OF SESSION CHAIRPERSONS**

A list of proposed Chairs and Vice Chairs was developed <sup>2</sup>.

## **8 DRAFT THE FIRST CALL FOR PAPERS**

## **9 UPDATE FROM KOREA**

The Organisers presented the latest progress in the preparation works.

A tablet will be given at check-in, which will carry all documentation and enable each participant to interact with the Conference, for example to ask questions to the presenters, set up alarms for the presentations that should not be missed, etc.

The Secretariat invited the Organisers to consider adding a function to ask practical questions to the Organisers.

The World-Wide Lighthouse Heritage Exhibition will have a 1,440 square meter hall. IALA will have an unmanned booth for which two show cases were booked.

## **10 FINAL CONFERENCE PROGRAMME**

### **10.1 Overall programme**

The overall programme was agreed, with 2 special sessions as follows:

- Tuesday 28 May, 1400-1530: Industry innovation.

The session will be chaired by the IMC President, Mr. Y K Bang. The IMC will issue the call for papers with a deadline for responding at 31<sup>st</sup> January for a selection of 6 suitable presentations at the next ICSC meeting in February 2018.

- Thursday 31 May, 1600-1730: Best practice competition

A call for papers for the Best practice competition has been issued by the Organisers. The selection will be made by the Chair and Vice Chair of each Committee. To provide for a potential lack of candidates a provisional selection was made among the abstracts received but not retained for presentation in technical sessions <sup>1</sup>.

### **10.2 Day 1 and Opening ceremony**

This Agenda item was not intended for discussion during this meeting.

### **10.3 Updated on abstract selection**

Refer to section 5 above.

### **10.4 Structure of technical sessions**

Refer to section 6 above.

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<sup>2</sup> The list of proposed Chairpersons at output paper ICSC3-20.4 is updated with answers received as of 30<sup>th</sup> November 2017

## **10.5 Chairs and speakers information / communication**

This Agenda item was not intended for discussion during this meeting.

## **10.6 Best practice award**

The Best practice award ceremony will take place on Friday 2<sup>nd</sup> June, in the morning.

Two candidates will be awarded 1,000€ (1<sup>st</sup> price) and 800€ (2<sup>nd</sup> price) that will be donated to a charity.

## **11 GENERAL ASSEMBLY ARRANGEMENTS**

An electronic voting system was presented, tested and agreed.

The Secretariat informed the Organisers that attendance at the General Assembly is free of charge. Members that are not participating in the Conference and have not paid the registration fee should be allowed in.

## **12 CHECK OFF THE TASKS TO BE CARRIED OUT AGAINST THE IALA GUIDELINE AND IALA PROCEDURE FOR THE PREPARATION OF A CONFERENCE OR SYMPOSIUM**

This Agenda item was not intended for discussion during this meeting.

## **13 IALA STAFF AT CONFERENCE**

The Secretariat gave preliminary consideration to the staff required at the Conference and General Assembly. The Organisers informed that they would cover the costs of 3 IALA staff only.

## **14 INDUSTRIAL ACTIVITIES**

The IMC representative reported that the absolute deadline for registrations was the end of 2017. The exhibition seemed very popular and it was likely that the original number of 70 booths available had to be extended to 82.

The venue for the industrial evening will be a standing outdoor event divided into 3 areas with shows and activities (calligraphy, caricature/nail art, traditional games).

## **15 ANY OTHER BUSINESS**

### **15.1 Conference promotion**

Any means should be used to promote the Conference.

The Organisers should develop a short Power Point that could be used by IALA easily on any occasion.

## **16 DATE AND PLACE OF NEXT MEETING**

The next meeting of the International Steering Committee for the 19<sup>th</sup> IALA Conference is scheduled for the 13<sup>th</sup> February at IALA Headquarters, commencing 1000.

## **17 LIST OF ANNEXES**

Annex A	List of participants
Annex B	Meeting Agenda
Annex C	List of output papers
Annex D	Action items

## ANNEX A LIST OF PARTICIPANTS

IALA	Michael Card Deputy Secretary-General <a href="mailto:michael.card@iala-aism.org">michael.card@iala-aism.org</a>
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	Wim van der Heijden <a href="mailto:Wim.vdh@iala-aism.org">Wim.vdh@iala-aism.org</a>
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WWA	Omar Frits Eriksson <a href="mailto:omar.eriksson@iala-aism.org">omar.eriksson@iala-aism.org</a>
Organisers	Mr KIM Kangon (Head of Planning & Preparation team, IALA Conference Secretariat) Mr CHO Yonghun (Assistant Director, IALA Conference Secretariat) Ms BAK Gyeonghwa (English Editor, IALA Conference Secretariat) Dr PARK Chanjae (Chairman, Korea Association of Aids to Navigation) Ms MOON Hyeonja (Assistant Director, Incheon Metropolitan City Government) Mr KANG Suk (General Manager, COEX) Mr YU Taekwan (Deputy General Manager, COEX) <a href="mailto:clicker2000@hanmail.net">clicker2000@hanmail.net</a> (CHO Yonghun)
ENG Committee	Simon Millyard <a href="mailto:simon.millyard@thls.org">simon.millyard@thls.org</a>
ARM Committee	Phil Day <a href="mailto:phild@nlb.org.uk">phild@nlb.org.uk</a> Justin Kimura <a href="mailto:Justin.a.kimura@uscg.mil">Justin.a.kimura@uscg.mil</a>
Legal Advisory Panel	Jon Price <a href="mailto:jon.price@thls.org">jon.price@thls.org</a>
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## 19<sup>th</sup> IALA CONFERENCE – 28<sup>th</sup> May to 2<sup>nd</sup> June 2018

### Republic of Korea

### Preliminary Agenda

### 3<sup>rd</sup> International Steering Committee Meeting (ICSC3)

**Thursday 19 October, Start time 0900, expected finishing time 1700**

This is a standard Agenda to be used for every meeting of the Conference International Steering Committee. Items for discussion at this third meeting appear in bold, black. Items already dealt with or for discussion at a later stage appear in grey, light.

#### 1) **Approval of the Agenda**

2) Set up the Conference Steering Committee

3) Set up the Paper Selection Committee

4) Agree on the 2014 Conference theme / by-line and logo

#### 5) **Select abstracts for presentation**

#### 6) **Develop themes / titles for the various technical sessions**

#### 7) **Agree names of session chairpersons**

a. Update on session Chairs

#### b. **Consider alternatives if needed**

8) Draft the First Call for Papers

#### 9) **Update from Korea**

#### 10) **Final Conference programme**

##### 10.1 **Overall programme**

10.2 Day 1 and opening ceremony

10.3 Update on abstract selection

##### 10.4 **Structure of technical sessions**

10.5 Chairs and Speakers information / communications

##### 10.6 **Best practice award**

#### 11) **General Assembly arrangements**

12) Check off the tasks to be carried out against the IALA Guideline and IALA Procedure for the Preparation of a Conference or Symposium

13) IALA staff at Conference

#### 14) **Industrial exhibition**

#### 15) **Any Other Business**

#### 16) **Date and place of next meeting**

**ANNEX C**      **LIST OF OUTPUT PAPERS**

ISCS3-20.1	Meeting report
ISCS3-20.2	Abstracts selected for presentation
ISCS3-20.3	Overall Conference programme
ISCS3-20.4	Suggested names of Chairs and Vice Chairs

**ANNEX D**      **ACTION ITEMS**

The Secretariat invited the Organisers to consider adding to the tablet a function to ask practical questions to the Organisers.

The Organisers should develop a short Power Point that could be used by IALA easily on any occasion.